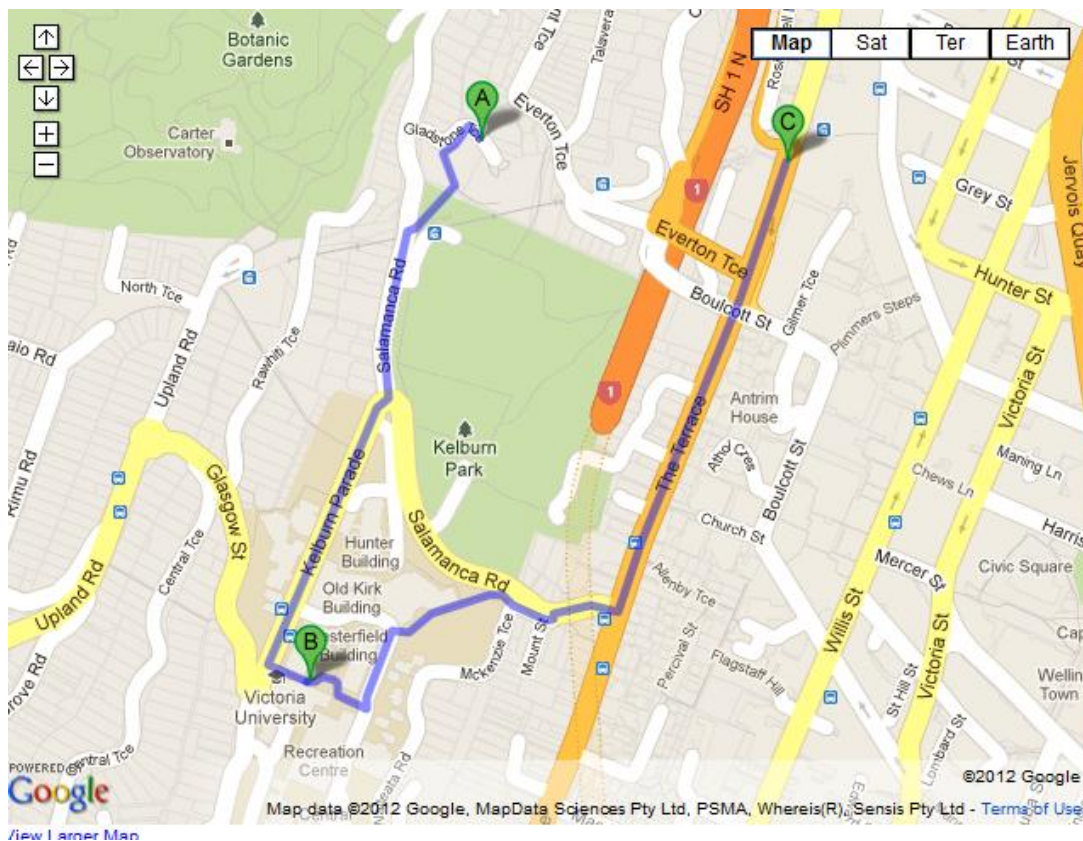


The 46th Annual ORSNZ Conference
10 – 11 December 2012
Victoria University of Wellington
Information for Participants

Welcome to Victoria University of Wellington and to the 46th Annual ORSNZ Conference. We hope you will have a stimulating and enjoyable conference, plus some fun!

1. Conference Location

The conference venue is the Maclaurin Building on the Kelburn Campus of Victoria University of Wellington. The Maclaurin lecture theatres are marked as location “B” on the map below (entry off the carpark at Gate 6 on Kelburn Parade at the top of the hill by the roundabout). Student accommodation at Weir House is marked as location “A”.



2. Taxis

There is a taxi stand at the bottom of the Kelburn Parade hill (less than 5 minutes walk from the conference venue), on the corner of Salamanca Road, although there is no guarantee that there will always be a taxi waiting. Wellington Combined Taxis are a reliable company and can be contacted on (04) 384 4444 (+64 4 384 4444 from a mobile phone). Fare from the airport to Kelburn Campus will be about \$35-\$40.

3. Local Parking

Three car parking spots will be available each day, for any participants who are driving to the conference venue and wish to park for free close by. Car park numbers 68, 69 and 70 at the rear side (Harbour Side) of Alan MacDiarmid Building are reserved for the conference

participants (see <http://www.victoria.ac.nz/home/about/maps/publications/kelburn-campus-map.pdf>). Please let us know if you wish to use one of these car parks.

4. Conference Registration Desk, Maclaurin Foyer

The conference registration desk will be located in Maclaurin foyer. The desk will be staffed during the following hours: *Monday 8:30am – 11:30am, 2:30pm – 3:30pm* and *Tuesday 9:30am – 10:30am*.

5. Welcome Breakfast (Monday 10th December)

There will be a Concept Consulting sponsored Welcome breakfast, in Maclaurin foyer from 8:30am–10:00am, immediately before the Conference Opening. This breakfast will be adjacent to the registration desk.

6. Conference Banquet (Monday 10th December)

The conference banquet on the evening of Monday 10 December will be at the James Cook Hotel Grand Chancellor, 147 The Terrace. This is marked as location “C” on the map above. The dinner starts at 6:30 pm in the Chancellor 2 Room. A welcome drink will be provided on arrival and a pre-ordered buffet of hot, cold and vegetarian dishes will be available from 7pm. Other drinks and wine for the tables will be available via a cash bar. The room is booked till 10:30pm. Please, have with you the “conference dinner ticket” as well as the “free drink ticket”, which are included in your conference pack.

7. Wireless Internet Access

Wireless internet will be available free of charge from most locations at Victoria University. Authentication (username and password) is required on first opening a browser each day, and subsequently after approximately an hour of inactivity. Below is the login information:

Username: ORSNZ

Password: mTmeNFxy

8. Presentation Format and Uploading Presentations onto Computers

Contributed conference presentations have been scheduled as follows: YPP (15 minutes), Regular (20 minutes), or as suggested by the special session/workshop organisers. This includes time for questions. Talks should be saved as pdf files or Microsoft PowerPoint files and brought on USB/Flash drives. Presentations should be loaded onto the computers in the conference rooms where they will be delivered well before the scheduled presentation time. Please ensure that all presentations within a session are loaded before the session starts. Also, please check that your presentation runs on the computers in the conference room in the way that it is expected to, prior to the start of your session.

9. Sponsors

Thanks once again to our very generous sponsors:

